Course Syllabus – Accident Investigation

Audience
Employees needing a general awareness of the accident investigation process

Presentation Method
CBT – Computer Based Training

Training Duration
Student paced – Approximately 15 minutes

Course Summary
Training will inform employees of the general process of accident investigations, their purpose, causes, and reasons for the investigation.

Subject Matter
- Defining an Accident
- Three Causes of Accidents
- Purpose of an Accident Investigation
- What to Record/Recording Facts
- Interviewing Witnesses & Taking Statements
- Problem-Solving Techniques
- Utilizing Change Analysis
- Purpose of a JSA
- The Investigation Report

Objectives
Upon completion of training, employees have a general awareness of:

1. What an accident is
2. Basic causes of an accident
3. The investigation process
4. The investigation report
5. How to determine recommendations based on cause

Measurement Device
Test – 10 questions, 70% to pass